

**POLICY 1034
TRANSACTION OF BUSINESS**

I. Quorum.

Pursuant to state law, a majority of the full membership of the Board, four members, shall constitute a quorum for the purpose of conducting any business of the school district.

II. Voting.

Where available, voting will be by electronic means. Voting shall be by ayes and nays unless the presiding officer or any member calls for a division, in which case the voting shall be by showing the hands or by roll call. A majority of the full membership of the Board shall be required for the passage of any motion or resolution. Any member who abstains from voting shall be counted as having voted against the motion or resolution before the Board. However, if a member announces a potential conflict of interest with regard to a motion or resolution before the Board, leaves the meeting until the motion or resolution is disposed of, and abstains from voting thereby, the member shall not be counted as having voted on the motion or resolution. The vote of each member shall be recorded in the minutes.

Adopted: 12/02/10

Revised: 11/17/16; 06/27/19